

# **HEALTH, PHYSICAL EDUCATION, RECREATION AND COACHING**

## **MINUTES OF MEETING**

The Department of Health, Physical Education, Recreation and Coaching met on Monday, October 10, 2011, at 12:10 p.m. in Williams Center 183B.

Present: Albrechtsen, Barak, Clayton, Farmer, Garvin, Happel, Hinnners, Kuehneman, Liang, Niemeier, Portman, Skelly, Stibor and Witte

### **I. Call to Order**

The meeting was called to order by the Chair (Albrechtsen).

### **II. Approval of Minutes**

- A. Approval of the minutes from Monday, May 9, 2011, was deferred.
- B. Approval of the minutes from Monday, September 12, 2011, was deferred.

### **III. Actions and Reports from Committees**

- A. Health, Human Performance and Recreation
- B. Health, Physical Education and Coaching
- C. Tenured Faculty (Personnel Committee)

Witte will be reviewed on Wednesday, October 12, 2011, and Gustafson will be reviewed on Wednesday, October 12, 2011.

#### **D. Curriculum Committee**

1. Approval of New Course – RECREATN 440 Commercial and Entrepreneurial Recreation

It was moved and seconded (Portman/Skelly) to approve the proposal with minor amendments. The motion was approved unanimously.

2. Approval of New Course – RECREATN 450 Planning, Design and Management of Recreation Facilities

It was moved and seconded (Portman/Skelly) to approve the proposal with minor amendments. The motion was approved unanimously.

3. Approval of Change in Submajor – Health, Human Performance and Recreation

It was moved and seconded (Portman/Skelly) to approve the proposal as submitted. The motion was approved unanimously.

E. Scholarship Committee

F. Ad Hoc Committee to Review the Health Education and Human Promotion Minors

**IV. Old Business**

A. None

**V. New Business**

A. None.

**VI. Announcements, Questions and Discussion**

A. PEGNRL 192 Personal Health and Fitness for Life

Met on Friday, September 30, 2011. Seeking to increase the efficiency and effectiveness of the course, facilitate the delivery of the course, enhance the impact of the course on the lives of our students, enhance the Physical Education component of the General Studies Program on our campus, and sustain the Physical Education component of the General Studies Program on our campus.

B. Schedule for the Winterim of 2012

All requests were submitted and approved with the limitation of one course per faculty member. Priority Registration begins Monday, October 24, 2011.

C. Schedule for the Spring Semester of 2012

Schedule of Classes should be available soon and will be carefully checked for accuracy. Faculty and academic staff should carefully check both the Schedule of Classes and their schedule in WINS. Priority Registration begins Monday, November 21, 2011.

D. Schedule for the Summer Session of 2012

All requests were submitted and approval is pending. Courses will be entered into WINS when approved. Individual schedules will be available in mailboxes later today. Some courses need dates, days, times and/or rooms.

E. Schedule for the Fall Semester of 2012

Will be developed beginning this week. Will again be developed with the needs of students as the highest priority. Will again consider the teaching preferences of the faculty and academic staff based on the written survey and individual meetings. All large meetings of PEGNRL 192 Personal Health and Fitness for Life will again be in Winther Hall 2001. Some 100-level and 200-level courses and sections will again be taught with larger capacities. Faculty and academic staff teaching courses and sections with larger capacities will again be given additional FTE.

F. Academic Advising

Basic training to assist faculty and academic staff in advising will be provided at 12:10 p.m. on Wednesday, October 19, 2011. More detailed training for specific majors and minors will be provided later in October. Timetable information formatted for program requirements for each major and minor for the Spring Semester of 2012 will be available in advance of Priority Registration. Priority Registration for Spring Semester of 2012 begins Monday, November 21, 2011.

G. Upcoming Meetings

The Tenured Faculty (Personnel Committee) will review Witte on Wednesday, October 12, 2011, and Gustafson on Wednesday, October 12, 2011.

Health, Human Performance and Recreation will meet on the third Monday of each month.

Academic Advising Basic Training will be provided on Wednesday, October 19, 2011.

Health, Physical Education and Coaching will change from the fourth Monday of each month to the first Monday of each month.

The Curriculum Committee will change from the first Monday of each month to the fourth Monday of each month.

The Department will meet on the second Monday of each month and the next meeting will be on Monday, November 14, 2011

The Ad Hoc Committee to Review the Health Education and Health Promotion Minors will meet again in the near future.

H. Leave Reports were due Wednesday, October 5, 2011!

I. Carpeting in the hallways!

## **VII. Adjournment**

The meeting was adjourned at 12:55 p.m. without exception.